Supplier Audits

I. Why do we have audits?

- Review the supplier’s management philosophies and practices
- Review supplier’s total quality system
- Address specific issues needing corrective action or to review technical and service capabilities of a supplier
- Means to understand supplier capabilities and to drive supplier improvements as needed.

II. What are the different types of audits?

- New Supplier Assessment: This audit focuses on getting a general overview of the supplier’s quality systems, as requested by Sourcing Strategy Teams or new Technology exploration
- Process/Scheduled Audit: Scheduled audits with key suppliers are identified by SQD Selection Criteria and SST input. These audits use either a GMP or ISO style audit checklist and are designed to review quality processes, procedures, and systems
- Developmental Audit: These audits focus on areas for specific improvement and may address a particular corrective action or follow-up.
- Verification/Follow-Up Audit: Audit to address implementation of a corrective action to ensure compliance.
**III. What are my responsibilities prior to the audit?**

1. Have all processes documented and controlled such that the product manufactured for ABG will meet requirements 100% of the time.

2. Complete and submit a Supplier Self Assessment form provided by your Supplier Quality Development representative.

3. Provide ABG with process flow diagrams and other documents to assist in the audit.


5. Ensure that our product (or a similar product) will be in production at the time of the audit.

**IV. What happens after an audit and what are my responsibilities?**

1. Attend the close out meeting to discuss and confirm observations and data gathered during the audit.

2. Ensure all non-conforming items have a corrective action implemented as deemed appropriate by the ABG audit team.

3. Provide ABG with updated process flow diagrams (if applicable).

4. A follow up audit may be conducted to verify corrective action effectiveness.